

The City of Portsmouth

"Where the Ohio and Scioto Meet"

January 16, 2008



State of Ohio

CIVIL SERVICE COMMISSION
Municipal Building

Mayor James D. Kalb
Portsmouth Municipal Building
728 Second Street
Room 1
Portsmouth, Ohio 45662

Dear Mayor Kalb,

At today's Civil Service meeting, the Commission received your request to conduct examinations for entry level firefighter, Fire Lieutenant and Assistant Fire Chief. The Commission has also been informed that a new examination for Police Recruit is going to be needed this year. Although we have not seen proposed budget figures, the Commission was told by City Solicitor Michael L. Jones (after he called to confirm the figures) that the sum of one thousand eight hundred dollars has been proposed for civil service testing in 2008.

Knowing what tests have already been requested, and projecting the other tests that we expect to be needed this year, the Commission passed a resolution to request that a total of five thousand dollars (\$5,000.00) be budgeted for testing in 2008. Action on the requested examinations has to be deferred until City Council passes the budget.

If you have any questions concerning this request, please contact me for additional details.

Sincerely yours,

David M. Huddleston
Executive Secretary

cc: City Council