

PORTSMOUTH MUNICIPAL COMPLEX

TASK FORCE

RECOMMENDATIONS FOR INTERVIEWS  
OF  
ARCHITECTURAL FIRMS

SUMMARY  
OF  
JOINT GROUP REPORTS

March 26, 1984

MUNICIPAL COMPLEX TASK FORCE ROSTER

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City of Portsmouth  
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Mr. Larry Cayton  
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Mr. Jim Sigg  
William Lewis & Associates  
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Phone: 354-3238 office

Mrs. Linda Covert  
Covert's Furniture  
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Mr. Orville Ferguson, Sr.  
Ferguson, Inc.  
55 River Road  
Portsmouth, Ohio 45662  
Phone: 354-4719 office

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Group #1

Bing Bingaman  
Harold Lyon  
Jim Sigg

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Group #2

Larry Cayton  
Connie Gulley  
Orville Ferguson

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Group #3

Keith Scott  
O. Carson Barklow  
(Jerald Bruce)  
Linda Covert

A meeting of the Task Force Committee to conduct the Municipal Building Architect selection was held March 26, 1984 at 3:00 P.M. in the Community Development Office. Attending were: Bing Bingaman, Linda Covert, Co-Chairmen; Connie Gulley, Keith Scott, Orville Ferguson and Jim Sigg.

The purpose of this meeting was to discuss the groups' findings on the thirteen (13) proposals submitted for the project.

Each group reviewed the proposals in the same manner. Each member secured a copy of each proposal and performed screening, independent of the other members of the group. Each used the rating system made available to the "Task Force" by the City. The three groups met within themselves to discuss their findings and to select which ones they would recommend to be interviewed.

The findings are as follows:

Group One recommends Alexander Associates Architects and Firestone, Jaros, Mullin, Inc. Their findings were based on: Both showed an interest in the project through their submission of their proposals and by their detailed discussion in the proposal. The experience in both firms is noteworthy, the sizes of projects undertaken by the firms are also noteworthy. The group felt the firms understood what the City is trying to do with this project mainly by the detailed discussion in their proposal. Their apparent attention to detail will be important to the City of Portsmouth. Refer to Section III parts A and B for further comments.

Group Two recommends Hayes, Wittenmyer, Tanner and Associates. Their finding was based on the local interest of the firm. They were acquainted with many of their projects and felt a strong sense of pride to have a local firm do our City Building, plus they had all of the qualifications

necessary and showed a strong interest.

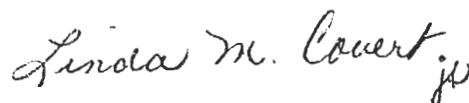
Group Three recommends Alden E. Stilson and Associates. Their finding was based on the ability of the firm to seem to understand what we are looking for; they had the most complete proposal of the group; they have a large "in-house" facility; they seem to have a good ability to communicate.

Therefore, the preceding four (4) firms are recommended for interviews. The "Task Force" plans to have a site evaluation and field investigation after the interviews.

The "Task Force" would like letters to be written to all firms submitting proposals. First, to the groups recommended setting an interview date and also asking the firms to be prepared to discuss both re-habilitation of existing sites and/or new construction. Second, a letter to the firms not selected, thanking them for submitting their proposals.

Recommendations were given to the City Manager's Office, Monday, March 26, 1984 at 4:30 P.M.

Respectfully submitted,



Linda M. Covert

xc: City Council; Task Force Members; File